

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

**JUNE 24, 2019
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Tracy McGuire, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes: * Regular Meeting: June 10, 2019

6. Presentations:

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

8. 1. Action Items:

9. District Department Quarterly Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:*	Matthew Andris, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

11. A. 1. Payment of Bills: (will be handed out on Monday night)

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: None at this time.

11. A. 3. Approval of Westampton Intermediate School Teacher:*

MOTION:

The Superintendent calls for a motion to approve Michele Borgesi as a WIS 5th Grade Math/Science Teacher for the 2019-2020 school year, at a salary of \$55,201. Step 1, BA.

11. A. 4. Approval of Extension of Long Term Substitute for Westampton Middle/Intermediate School:

MOTION:

The Superintendent calls for a motion to approve the extension of Long Term Substitute, Carrie Biegler, as a Westampton Middle School/ Intermediate School Art Teacher. Ms. Biegler will continue the position until Mrs. Greeby's projected return date on December 6, 2019. Ms. Biegler will already have reached and be past day 21, so she will receive a per diem rate of \$303.99/day, Step 1, MA + 30.

11. A. 5. Approval of Holly Hills Elementary School Special Education Teacher:*

MOTION:

The Superintendent calls for a motion to approve Meghan O'Connor as a Holly Hills Special Education 2nd/ 3rd grade Teacher for the 2019-2020 school year, at a salary of \$55,201, Step 1, BA.

11. A. 6. Approval of Holly Hills Elementary School Special Education Teacher:*

MOTION:

The Superintendent calls for a motion to approve Jennifer Pacek as a Holly Hills Special Education Preschool Teacher for the 2019-2020 school year, at a salary of \$55,201, Step 1, BA.

11. A. 7. Approval of ESY OOD Staff:

MOTION:

The Superintendent calls for a motion to approve Omayra Valle as a one to one aide for student ID# 1612981543 attending Extended School Year (ESY) at Burlington County Special Services School District from July 2, 2019 through July 31, 2019 (Monday through Friday) from 8:30am to 1:00pm. Salary would be per contract for 2019-2020 school year.

11. A. 8. Approval of Holly Hills Administrative Aide:

MOTION:

The Superintendent calls for a motion to approve Courtney Braumuller as a 7.1 hr./day Administrative Aide at Holly Hills School at a salary of \$23,277 to begin September 1, 2019.

11. A. 9. Approval of Holly Hills Administrative Aide:

MOTION:

The Superintendent calls for a motion to approve Laura Popovich as a 7.1 hr./day Administrative Aide at Holly Hills School at a salary of \$23,277 to begin September 1, 2019.

11. A. 10. Approval of Holly Hills Administrative Aide:

MOTION:

The Superintendent calls for a motion to approve Farhat Zulifgar as a 7.1 hr./day Administrative Aide at Holly Hills School at a salary of \$23,277 to begin September 1, 2019.

11. A. 11. Approval of 2019-2020 Salaries for 12 Month Non-Aligned Employees:*

MOTION:

The Superintendent calls for a motion to approve the salaries for 12 Month Non-Aligned Employees for the 2019-2020 school year.

11. A. 12. Approval of Westampton Intermediate School Teacher:*

MOTION:

The Superintendent calls for a motion to approve Teresa Fircak as a WIS 5th Grade Math/Science Teacher for the 2019-2020 school year, at a salary of \$55,201. Step 1, BA.

11. A. 13. Approval of Westampton Intermediate Club/Activity Advisors for the 2019-2020 School Year:

MOTION:

The Superintendent calls for a motion to approve the following WIS club/activity advisors for the 2019-2020 school year:

Club/Activity	Stipend	Teacher
I&RS/RTI Chair/Coordinator	Group C - \$1,130.00 (shared with WMS) - Split Stipend of \$565.00/each	Kathy Kish
Yearbook Co-Chairs	Group B - \$2,265.00 Split Stipend of \$1,132.50/each	Melissa Albanese Jennifer Dennis

The following are unpaid, volunteer positions, occurring within the school day:

Unpaid Volunteer Position Club/Activity	Teacher
Junior Student Council	Rachel Feldman

11. A. 14. Approval of Holly Hills School Club/Activity Advisors for the 2019-2020 School Year:

MOTION:

The Superintendent calls for a motion to approve the following HHS club/activity advisors for the 2019-2020 school year:

Club/Activity	Stipend	Teacher
I&RS/RTI Chair/Coordinator	Group C - \$1,130.00 Split Stipend of \$565.00/each	Kelly Hudson Megan Jedwabny
Yearbook Co-Chairs	Group B - \$2,265.00 Split Stipend of \$1132.50/each	Donna Yoeke Kristen Niemiec
Safety Patrol	Hourly – Maximum 15 hours	Scott Hellmann

The following are unpaid, volunteer positions, occurring within the school day:

Unpaid Volunteer Position Club/Activity	Teacher
Junior Student Council	Danica Carmichael

11. A. 15. Approval of Westampton Middle School Club/Activity Advisors for the 2019-2020 School Year:
MOTION:

The Superintendent calls for a motion to approve the following WMS club/activity advisors for the 2019-2020 school year:

Club/Activity	Stipend	Teacher
Group A Activity Positions Minimum 95 Hours (3,400)		
Basketball Coach – Boys	\$2,720 \$680	Steven Harper (80% split) Tom Yoeke (20% split)
Basketball Coach – Girls	\$2,720 \$680	Danica Carmichael (80% split) Maria Yoeke (20% split)
Drama Club- 2 Positions	\$1,700 \$1,700	John Condoleon John Tornquist
Student Council Advisor	\$3400	Casey Crass
Group B Activity Positions Minimum 65 Hours (\$2,265)		
Eight Grade Advisor	\$2,265	Maria Yoeke
Band	\$2,265	Julia Beekman
Chorus	\$2,265	Megan Riley
School Newspaper	\$2,265	Michael Leone

WMSTV	\$2,265	Carrie Cianfrone
Group B Activity Positions Minimum 65 Hours (\$2,265)		
Yearbook	\$2,265	Laurisa Duba
Field Hockey	\$2,265	Maria Yoeke
Soccer	\$2,265	Tom Yoeke
Baseball - Boys	\$2,265	TBD
Softball - Girls	\$2,265	TBD
Group C Activity Positions Minimum 35 Hours (\$1,130)		
National Honor Society	\$1,130	Cristina Burrows

Hourly Positions Rate Per Contract		
Detention Supervisors	\$ 40.61/hour	Mirian Montes, JoAnn Donnelly, Carmen Friedman, Casey Crass, Maria Yoeke, Tom Yoeke, Barb Carty, Trish Ferrell, Lauren Greeby, John Tornquist, Guy Powers, Gina Everett, Cristina Finn
I&RS Chair Hourly with Maximum of "C" Stipend	\$40.61/hour	Tiffany Coston
Site Managers	\$32.56/hour	Casey Crass, Maria Yoeke, Tom Yoeke, Barb Carty, Jen Perry
Bus Duty	\$31.61/hour	Mirian Montes, JoAnn Donnelly, Carmen Friedman, Trish Ferrell, Maria Yoeke, Tom Yoeke, Connie Heredia, Barb Carty, Guy Powers, John Tornquist, Jen Perry, Julia Beekman, Lauren Greeby, Michael Leone, Gina Everett, Cristina Finn
Lunch Duty Supervisors	\$23.71/45 min \$15.80/30 min	Mirian Montes, Barb Carty, Nicole Piotrowski, Guy Powers

11. A. 16. Approval of Holly Hills Fundraisers for the 2019-2020 School Year.

MOTION:

The Superintendent call for a motion to approve the following HHS Fundraisers for the 2019-2020 school year.

Holly Hills School 2019-2020 Fundraisers
Student Council Pretzel Sales – Approximately 6 sales during the year: October, December, February, March, May, and June
Fall School Picture Fundraiser – Student Activities
Spring School Picture Fundraiser - Yearbook
Yearbook Fundraiser – School Apparel Sale
American Heart Association Fundraiser – Jump Rope for Heart
G.I Go “Jeans for Troops” Day (approximately twice a year usually Veteran’s Day and Memorial Day)
2 nd Grade Aquarium Project Fundraiser – Adopt a Penguin
Kona Ice Fundraiser- Student Activities

11. A. 17. Approval of Westampton Intermediate School Fundraisers for the 2019-2020 School Year.

MOTION:

The Superintendent call for a motion to approve the following WIS Fundraisers for the 2019-2020 school year.

Westampton Intermediate School Fundraisers
Student Council Pretzel Sales – Approximately 6 sales during the year: October, December, February, March, May, and June
Fall School Picture Fundraiser – Student Activities
Spring School Picture Fundraiser - Yearbook
Yearbook Fundraiser – School Apparel Sale
Student Council – Coffee Cart Fundraiser
Kona Ice Fundraiser – Student Activities

11. A. 18. Approval of Mentoring Teachers:

MOTION:

The Superintendent calls for a motion to approve the following Mentor Teachers for the 2019-2020 school year:

Mentor	Mentee
Steven Harper	Victoria Gambino
Kristen Wallace	Teressa Fircak

11. A. 19. Approval of Westampton Intermediate School Teacher:*

MOTION:

The Superintendent calls for a motion to approve Jessica Iacovitti as a WIS Self- Contained LLD Special Education Teacher for the 2019-2020 school year, at a salary of \$58,559. Step 1, MA.

11. A. 20. Approval of Westampton Intermediate School Teacher:*

MOTION:

The Superintendent calls for a motion to approve Victoria Gambino as a WIS Resource Room Special Education Teacher for the 2019-2020 school year, at a salary of \$55,201. Step 1, BA.

11. A. 21. Approval of Superintendent’s 2019-2020 Salary:

MOTION:

The Board President along with the personnel committee calls for a motion to approve the Superintendent, Dr. Anthony Petruzzelli’s 2019-2020 salary of \$156, 060.

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

11. C. 1. Adoption of Bylaws, Policy and Regulations:

MOTION:

The Superintendent, in consultation with the Policy Committee, calls for a motion to approve the second reading and subsequent adoption of the following Board of Education Policies:

Type	Number	Heading
Policy	2416	Programs for Pregnant Pupils M
Policy	5752	Marital Status and Pregnancy M

12. A. Information Items:

12. B. Enrollment Report: * June 2019

12. C. Fire/Security Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Shelter In Place	6/5/2019	86 sec.
Holly Hills Elementary	Fire Drill	6/12/2019	Zone 1/ 79 sec.
Westampton Middle	Lock Down	6/7/2019	15 min.
Westampton Middle	Fire Drill	6/17/2019	75 sec.

12. D. Suspensions: * June 2019

12. E. Student Action Items: None at this time.

12. F. Reports: None at this time.

12. G. Miscellaneous Action Items:

12. G. 1. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars at the Holly Hills and Westampton Middle Schools.

12. G. 2. Approval of Appointments:

MOTION:

The Superintendent calls for a motion to approve the following appointments:

Official Newspaper	Burlington County Times
Affirmative Action Officer	Anthony Petruzzelli
Public Agency Compliance Officer	Michael Blake
504 Officer	Rachel Feldman, Ed.D. (Stipend \$1,500.00)

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: * June 2019

13. C. Cafeteria Report: * May 2019

13. D. Building Inspection Reports: None at this time.

13. E. Action Items:

13. E. 1. Monthly Reports of Board Secretary and Treasurer:*

RESOLUTION #29-18:

The School Business Administrator and Board Secretary call for a motion to approve the Secretary’s and Treasurer’s Reports which are in agreement as of May, 2019.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of May, 2019.

13. E. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of June/July/August 2019.

13. E. 3. Approval to Solicit Bids for Transportation:

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve soliciting competitive bids, adding two (2) routes, one for Holly Hills School and one for the Middle School for the operation of the District’s to and from school for the 2019-2020 school year.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President's Report: Justin Wright

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public

disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held June 24, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Tracy L. McGuire, Board Secretary